**SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT (BART)**

**PRE-JOB FORM**

**[DATE] [TIME] [LOCATION]**

|  |  |
| --- | --- |
| **Project Information** | |
| *Project Name* |  |
| *Project Location* |  |
| *General Scope of Work* |  |
| *Total Contract Amount* |  |
| *Project Est. Start and Completion Date* |  |
| *Workforce Requirements* |  |
| **Prime Contractor** | |
| *Prime Contractor Business Name* |  |
| *Prime Contractor Contact Name* |  |
| *Prime Contractor Address* |  |
| *Prime Contractor Phone* |  |
| *Prime Contractor Email* |  |
| *CSLB & DIR Registration* |  |
| *Transportation Arrangements* |  |
| *Pre- fabricated Materials* |  |
| *Trucking Work* |  |
| *Specialty Work (PSA Article 2.3)* |  |

**SCOPE OF WORK**

|  |  |  |
| --- | --- | --- |
| **Item** | **Prime Contractor Scope of Work** | **Work Assignments** |
| 1 |  | To be completed at Pre-Job Meeting |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| 6 |  |
| 7 |  |
| 8 |  |

**ESTIMATED NUMBER OF CRAFT WORKERS BY TRADE**

|  |  |
| --- | --- |
| **Prime Contractor Estimated Number of Craft Workers** | **Trade** |
|  |  |
|  |  |
|  |  |
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|  |  |

**See next page for Subcontractor Information**

**SUBCONTRACTOR INFORMATION**

**Instructions: Direct each subcontractor to complete this form.**

**Include subcontractors of all tiers.**

|  |  |
| --- | --- |
| **Section 1: Subcontractor Information** | |
| *Subcontractor Business Name* |  |
| *Subcontractor Contact Name* |  |
| *Subcontractor Address* |  |
| *Subcontractor Phone* |  |
| *Subcontractor Email* |  |
| *CSLB & DIR Registration* |  |
| *Subcontract Amount* |  |
| *Subcontractor Start and Completion Date* |  |
| *Subcontractor to* |  |
| *Transportation Arrangements* |  |
| *Pre- fabricated Materials* |  |
| *Trucking Work* |  |
| *Specialty Work (PSA Article 2.3)* |  |

|  |  |  |
| --- | --- | --- |
| **Section 2: Subcontractor Scope of Work** | | |
| **Item** | **Subcontractor Scope of Work** | **Work Assignment(s)** |
| 1 |  | To be completed at Pre-Job Meeting |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| 6 |  |
| 7 |  |
| 8 |  |

|  |  |
| --- | --- |
| **Section 3: Subcontractor Workforce** | |
| **Trade** | **Estimated Number of Craft Workers** |
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