

**BART Agreement Number: 6M8178**

**Approval Date: 06/07/22**

**Work Plan No. B.03-01 – 34.5 kV Cable Replacement - M-Line (CCTV CO Work)**

**Scope:**

Specific duties and responsibilities for the Inspector shall include, but not be limited to, the following:

- a) Performs field engineering services overseeing on-going construction as directed by the Resident Engineer;
- b) Keeps and maintains daily reports documenting observations, labor, equipment and issues encountered in the Contractor's performance of the work;
- c) Reviews approved contract submittals, contract specifications, and contract drawings, and field verifies and documents construction of approved facilities, materials and equipment per contract specifications and drawings;
- d) Takes and catalogues photographs of work in progress or problems encountered on the construction site;
- e) When directed, collects and maintains Force Account Records for additional work as directed by the Resident Engineer;
- f) Periodically examines Contractor QC and QA records to assure Contractor records are complete and current;
- g) Assists in the documentation of Change Notices/Change Orders, including justifications and estimates;
- h) When requested, assists in the review of Claims and Potential Claims;
- i) Other tasks as directed by the Resident Engineer and/or the District.
- j) Performs QC/QA Verifications of Material/Specifications/Drawings;
- k) Performs verification of quantities for monthly payment;
- l) Maintains records and resolution of Non-Conformance Reports; when applicable;
- m) Serves and discharges the duties of an or District's Representative if required and preparation of associated reports;
- n) Perform the duties and responsibilities of a BART EIC, if requested;

**Prime: WSP**

**Subconsultant: None**

**Total Work Plan Value: \$ 133,123**