

BART Agreement Number: 6M8143

Approval Date: 08/18/2020

Work Plan No. A.04-01 – Trans-Bay Corridor Core Capacity Project Risk Manager

2. SCOPE OF SERVICES

The Consultant is to provide a Risk Management services to support the TCCCP Project Controls Manager. This work shall consist of implementing all process in the RCMP and providing additional expertise in related areas of risk management that may help BART achieve all project objectives in light of the considerable uncertainty remaining on the project. Risk Manager will ensure all processes and procedures for Risk Management are being followed and will do Quality Checks of Project Risk Registers and Plans, also conduct Quality Assurance audits per RCMP. This scope represents an FTE of .5; the other .5 FTE will be from Communication Based Train Control (CBTC) Project where the individual will serve as the Project Risk Manager.

Specific duties and responsibilities for the Program Risk Manager shall include, but not be limited to, the following:

- a. Lead and facilitate risk identification and assessment processes for any TCCCP project element that is not doing so internally
- b. Participate in risk meetings for projects that have their own risk facilitator.
- c. Help project teams respond appropriately to identified risk by helping the project teams develop plans, value-engineering, exploring alternatives that minimize risk and maximize ability to achieve objectives
- d. Monitor the execution and progress of response plans and mitigations
- e. Perform risk analyses including, quantitative analysis, trend assessment, and contingency assessments
- f. Lead risk reporting including establishing a risk dashboard
- g. Participate and report out during FTA/PMOC meetings
- h. Facilitate and lead Value Engineering workshops and efforts as requested/needed

Prime: HDR

Subconsultant: None

Total Work Plan Value: \$ 317,078