

BART Community Service Program

(For use in regard to juveniles)

The San Francisco Bay Area Rapid Transit District (BART), through its Community Service Program, allows individuals under the age of 18 to perform community service in lieu of paying a civil administrative citation of \$55. Juveniles who voluntarily elect to perform community service instead of paying the \$55 fine, will be allowed to perform four (4) hours of community service at a placement of their choosing with the understanding that such placement will be fully vetted with their custodial parent(s)/guardian(s). Participants have eight (8) weeks from the date of the citation to complete community service and submit a verified time sheet to the BART Police Department.

Program Terms and Conditions

1. Participant must be under the age of 18 at the time that the citation was issued.
2. Participant's legal guardian must approve of the Community Service option and agree to investigate the suitability of the proposed placement for their child.
3. Participants and a custodial parent/legal guardian must complete a Community Service Work Waiver of Liability form prior to the performance of community service.
4. BART does not provide participants with a list of volunteer opportunities or agencies to oversee community service. It is the responsibility of the participant and their custodial parent/legal guardian to appropriately vet, select and schedule their community service.

Community Service may be performed for the following types of organizations:

- Non-profit, eleemosynary, or social service organizations eligible for tax exempt status
- Faith-based organizations eligible for tax exempt status
- Educational institutions eligible for tax exempt status
- City, county, or other local agencies registered with the California Secretary of State as a local government.

Participants may contact their local government agency for upcoming volunteer opportunities or call 211 to be connected with community programs in your area. 211 is confidential and available 24 hours a day in more than 150 languages.

5. Electing to voluntarily perform community service is an acknowledgement of the following:
 - Performing community service may involve some degree of risk, some of which cannot be eliminated due to the nature of the work. Even reputable volunteer/charitable/religious organizations sometimes harbor individuals who may prey on the young. For that reason, parents/guardians should carefully evaluate the proposed worksites and placements before agreeing to place their children at such sites or placements. The program participant does hereby forever release, discharge and acquit BART and its officers, agents and employees from any and all claims for death, personal injury or damage to property of any nature which may arise from or in connection with his or her participation in this program.

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- The participant recognizes (as does his or her parent/guardian) that he or she is acting as a private and gratuitous volunteer to provide time, services and labor to their chosen community service organization/recipient qualified to participate in this program. The participant and his or her parent/guardian understand that they are engaged in activities in donative service to their chosen charity, and not as an employee, agent or contractor in service to BART.
6. After participant and his custodial parent/guardian vet the available volunteer placements, select the organization, and schedule the service, participants must submit original executed copies of the liability release and verification form to both the organization receiving the service and to the BART Police Department at 101 8th Street Oakland, CA 94607 (adjacent to the Lake Merritt BART Station). Failure to provide an original executed copy of the liability release to the BART Police Department prior to engaging in the volunteer activity will make such community service ineligible for this Program. **YOU MUST SUBMIT A FULLY EXECUTED WAIVER AND RELEASE FORM TO THE BART POLICE DEPARTMENT BEFORE UNDERTAKING YOUR COMMUNITY SERVICE. YOU MUST MAIL OR DELIVER THE WAIVER FORM TO THE BART POLICE DEPARTMENT WITHIN 4 WEEKS FROM THE DATE THAT YOU RECEIVED THE CITATION TO BE ELIGIBLE FOR THE COMMUNITY SERVICE PROGRAM.** The BART Police Department will send you a letter confirming receipt of your waiver form and giving approval for you to proceed.
 7. After the participant performs the service, the participant must have the organization sign the verification form. The organization must also stamp the form or attach a business card or letterhead for verification.
 8. Completed Community verification forms must be sent or delivered to the BART Police Department within eight (8) weeks from the date the citation was issued to be eligible to be credited with alternative satisfaction of the \$55 fine.
 9. If a participant does not complete their community service hours and submit the completed form within eight weeks, the entire fine of fifty-five dollars (\$55) must be paid, with an added late fee of twenty dollars (\$20), for a total of seventy-five dollars (\$75).

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COMMUNITY SERVICE VERIFICATION

Citation Number: _____ Citation Date: _____

Name: _____
(Last) (First) (Middle)

I hereby certify that I completed four (4) hours of community service. When this work was performed, I was not employed or compensated.

Participant's Signature: _____ Date: _____

Organization Name: _____

Organization Address: _____

Organization Phone: _____

Signature of Organization Representative: _____ Date: _____

NOTICE TO ORGANIZATION: Please imprint organization stamp below OR attach business card of agency representative.

Participant: Submit completed verification form to the BART Police Department, 101 8th Street, Oakland, CA 94607. VERIFICATION FORMS MUST BE SENT TO THE BART POLICE DEPARTMENT WITHIN EIGHT (8) WEEKS FROM THE DATE THE CITATION WAS ISSUED TO BE ELIGIBLE TO BE CREDITED WITH ALTERNATIVE SATISFACTION OF THE \$55 FINE.