

BART Agreement Number: 6M8144

Approval Date: 1/07/2021

Work Plan: No. A.01-06 – DSDC - HNTBFMG - El Cerrito Del Norte Station Modernization Project

Scope:

2.0 Scope of Services

2.1 Administration and Project Management: The Program Management Team will perform the following activities in support of the project:

- Coordinate work plan activities.
- Work plan communications/meetings/record keeping.
- Work plan progress reporting.
- Subconsultant management.
- Monthly progress reports and agreement administration.

2.4 ECDN DSDC Services

Work Plan A.01-06 under Agreement 6M8144 is supplementing additional budget for HNTB as the funds for HNTB+FMG JV under workplan A.01-05 were in place through September 30, 2020. The HNTB+FMG JV Team will continue the ECDN DSDC Services with the scope and assumptions as outlined in the original Agreement 6M8120 A.01-01 proposal. This Work Plan includes DSDC Services from November 1, 2020 through April 30, 2021 (excluding Record Drawings).

- **RFI and Submittal Logs**
 - Updating RFI and Submittal Logs for: Structural, Architectural, MEP and Civil
 - Identify all RFIs/Submittals that have resulted from Contractor QC issues & re-work efforts
 - Filing emails associated with RFI and submittal logs

- **Project Wise management**
 - Folder creation and uploads of submittals and supporting documentation
 - Folder creation for quality documentation and submittals

CAD Support:

- Manage CAD files/submittals/ and PW access
- Support team during submittal and provide feed back to ensure that the drawing content complies with the set standards
- Provide incidental support as needed throughout the duration of the project.

Structures:

- Allen Rejaie
 - Structures lead & main point of contact – Design Coordinator

Prime: HNTB-FMG, Joint Venture

Subconsultants: None

Total Work Plan Value: \$ 197,885