



San Francisco Bay Area Rapid Transit District
Measure RR Program
BART Bond Oversight Committee
Friday, September 17, 2021
9:30 AM – 12:00 PM
Via Zoom Conference Call

MEETING NUMBER	MEETING DATE	MEETING TIME
Term 3, Meeting 1	Friday, September 17, 2021	9:30 am – 12:00 pm
Attendees	Present Members Michael McGill, Chair Catherine Newman, Vice Chair Marian Breitbart Daren Gee Vinit Shrawagi Sonja C. Stewart Cindy Simon Rosenthal	Staff Robert Raburn (BART Director) Christopher Gan Rodd Lee Carl Holmes Aleric Degrafinried Sylvia Lamb Travis Engstrom Veronica Thomas Maceo Wiggins Linton Johnson Vicki Tan Chris Filippi Antoinette Conteh Joseph Tanner Jamal Thompson Wahid Amiri

Agenda Item	Meeting Notes
1. Call to Order (15 minutes)	
A. Roll Call	All committee members in attendance.
B. Introduction of New Committee Members	C. Rosenthal and V. Shrawagi introduce themselves.

C. Introduction of BART Executive and Senior Staff Members	BART staff introduce themselves.
2. Selection of Bond Oversight Committee Chair and Vice Chair for 2021-2023 Term	M. Breitbart moves to nominate M. McGill as Chair and D. Gee seconds the motion. The motion passes unanimously. M. Breitbart moves to nominate C. Newman as Vice Chair and M. McGill seconds the motion. The motion passes unanimously.
3. Meeting Minutes: June 18, 2021	D. Gee moves to approve the minutes. M. Breitbart seconds the motion. All members approve the motion except V. Shrawagi and C. Rosenthal who abstain as they were not members of the committee at the time of the last meeting.
4. Annual Report Subcommittee –2022 Annual Report	L. Johnson begins discussion.
A. Appoint Annual Report Subcommittee and Select Chair	C. Rosenthal moves to appoint D. Gee as the Chair of the Annual Report Subcommittee and S. Stewart and V. Shrawagi as members. Vice Chair Newman seconds the motion. Motion passes unanimously.
a. 2021 Annual Report Feedback and 2022 Content Suggestions	C. Filippi gives update. S. Stewart says she would like to see in the next annual report information for stakeholders on how to stay engaged and if stakeholders have issues with Measure RR, how they can connect with BART to have those issues addressed.
5. Measure RR BART Safety, Reliability and Traffic Relief Program Presentation	C. Holmes introduces M. Wiggins.
b. Office of Civil Rights	M. Wiggins gives update on BART outreach to small businesses. C. Rosenthal would like to see more explanation on how small businesses are benefiting from the funding.
c. Human Resources	Vice Chair Newman liked the breakdown of vacant positions – but in the next meeting she would like to see: How many vacant positions BART needs filled immediately versus how many positions are vacant but are not needed to be filled until a later time. C. Rosenthal says she would like to see at next meeting highlights of key positions that will be

	<p>needed to get projects off the ground. She would like staff to keep monitoring this prospectively.</p> <p>V. Shrawagi says he would like to see in future reports whether a position is either newly created or backfilling a position.</p>
d. Station Modernization Project – El Cerrito del Norte Station	W. Amiri presents project.
e. Program Update	<p>J. Thompson and V. Tan deliver the presentation.</p> <p>S. Lamb proposes Chair McGill create an Earned Value Subcommittee.</p> <p>M. Breitbart moves to create the subcommittee with D. Gee, S. Stewart, and C. Rosenthal. Vice Chair Newman seconds the motion. Chair McGill approves the committee (Per District Secretary’s Office, a subcommittee can be formed without a vote as long as it’s a non-voting subcommittee consisting of less than a quorum of members)</p> <p>M. Breitbart wants to know in the next meeting what staff is doing to adjust the bids that are coming in higher than estimates.</p>
6. Requests for Future Agenda Items	<p>Chair McGill and M. Breitbart would like to see in the next meeting how staff is estimating bids and dealing with rising construction costs. Chair McGill wants to also see as part of this agenda item, how the extended hours have helped with cost savings but also how the supply of goods has caused higher than expected bids.</p> <p>D. Gee wants to learn more about the bid that went 50% over engineers’ estimates. He proposes that in the new Earned Value subcommittee discussion on CPI, “maybe we can get a little bit of efficiency with a little more precise conversation on that.”</p> <p>Vice Chair Newman says staff need to bring forward a presentation about the financial audits that relate to Measure RR. She would also like to hear about two other topics. First, how BART approaches alerting the public about the impacts Measure RR projects have. Secondly, in the December or March</p>

	<p>meeting, she'd like to see what Measure RR has done in the first five years.</p> <p>S. Stewart wants staff to create a presentation that explains BART's project management methodology. She would also like an organizational chart that shows which staff member is responsible for what function in Measure RR.</p> <p>Chair McGill wants L. Johnson to work with him and Vice Chair Newman to figure out how to present all these future items to the committee.</p>
7. Committee Member Announcements	<p>Chair McGill says that the Central Contra Costa Sanitary District voted yesterday to require mandatory vaccinations and the district is moving to "meet and confer" to implement the policy.</p>
8. Public Comment	<p>There was no public comment</p> <p>Chair McGill requests that staff share with the BART Board D. Gee's compliment about how diverse the Bond Oversight Committee is in terms of the wide variety of experts sitting on the committee. D. Gee says he appreciates the value each committee member brings.</p>
9. Adjournment	<p>Chair McGill adjourns meeting.</p>